

Equestrian Exhibitors Handbook

WANAKA
ap SHOW
&

March 8-9th

2019

Wanaka A&P Show

03 443 9559

Livestock Secretary

Fe Howie 027 201 4692

Your tickets are electronic and will be e-mailed out to you. Please print these off and have on hand for entry to the grounds or have them on your phone. If you haven't received them please contact us asap

Welcome to the Wanaka Show. If you have exhibited here before then you will be familiar with all the comings and goings of the show, but if you are new to our show then we hope that this will make your time with us all the more enjoyable.

Firstly I will give you a brief outline of what to expect.

It is busy! We have over 460 Trade Sites and this brings a lot of traffic leading up to the show, it also brings in over 35,000 people.

Space is at a premium, both in the horse warm up and float parking.

We use Facebook - [Wanaka A&P Equestrian](#), for public notices and there is a lot of info on our Main-events page

Starting at the beginning.

- Schedules go on line within the first 2 weeks of January. www.wanakashow.co.nz
- or <https://www.main-events.com> for on line entry. We encourage you to use this facility. You will need to create an account first up. Look for on-line entries and you will find Wanaka Show. **PLEASE** do not look for our show on Showdayonline unless you wish to enter in Home Industry. We use PoliPay and your entries must be paid for at time of entry otherwise you will be deleted and someone else will take your place. Entries are capped regardless of the closing date, so bear this in mind.
- Make sure that you have all your ESNZ registrations in place before you enter if you are show jumping. It is quite complicated deciding what you need as far as ESNZ registrations, go on to their website and work through it. <https://www.nzequestrian.org.nz/wp-content/uploads/2017/08/esnz-new-member-guide-update-17.pdf>
- You WILL require an RAS height certificate if you wish to jump in the Hunter Jumping and all flat classing. We do not provide on the day measuring.
- RAS Height Certificates. Please send in a photo or photo copy, of all sides. We need to make sure that you are currently measured and in the right classes.
- When you online enter please ensure that you provide ALL the information required otherwise we will be calling and emailing. You will not be able to compete unless you have your height cert(if required) or registrations(if required) in place.
- Provide your vehicle registration as you need a vehicle pass to get in to the float parking and only ONE vehicle permitted. We need every inch for the floats.
- Once your entry and payment has been received it will be processed and you will then get a confirmation and vehicle pass either e-mailed or posted back to you. If you do not receive this please notify us asap.
- Entry tickets will be electronically sent out at a later date. Either print these out or have them on your phone. There is a ticket allocation so please ensure that you have enough tickets for everyone on your vehicle. It is quicker to pre purchase these instead of getting them at the gate. You can either get them while you are online entering or through the website.
- Again please notify us asap if you have not received your tickets. We will notify on FB when these have been actioned.
- Show Jumping – You are only permitted to enter 2 jumping classes a day – this excludes the Hunter RTR Classes
- Classes 170 & 171 are for ponies and horses that have qualified from Friday only

Equine accommodation

- We have a limited amount of yards available, so only those horses entered are permitted to book a yard -no companions.
- No portable yards nor the use of temporary fencing.
- We do our very best to get everyone some sort of accommodation for their horses if we run out of yards. We fully understand if you would prefer a yard but this is not always possible. If you prefer a paddock please pop a note on your entry and we will try to sort it for you.
- A 4 night stay is the maximum permitted as we don't know provide facilities outside these days, ie manure collection and rubbish.
- All yards are filled with saw dust and as safe as we can make them.
- Yards must be left clean, if not you will not be allocated one the following year.

- Notify us asap if you have booked a yard and no longer require it as we always have a wait list and someone will appreciate it.
- The Committee will not be held responsible for injuries incurred in the yards.
- ***Yard allocation: Due to the high demand the following criteria will apply***
- ***Those travelling long distances***
- ***Those with multiple horses and staying 2 nights or more***
- ***Central Otago and Queenstown residents will only be allocated yards if sufficient available***
- ***Only horses/ponies entered will be allocated a yard***

Float Parking

- We are very tight for space and so this area is controlled by a parking steward.
- There are lines on the ground that you are required to park between.
- Those who are camping will park in one area and are not permitted to leave until Saturday afternoon.
- Those who are day tripping must park where directed.
- There are to be no caravans, there is a camping ground right next to the show grounds.
- If you are putting up a tent then you are able to so long as you put it beside your float/vehicle and not taking up any extra space length wise and don't exceed the line space.
- All vehicle passes must be displayed on the dash board.
- The entrance way in to Pembroke is along Brownstone Street, you will have your tickets scanned here also. Please watch when you go down the bank, it is safe but if wet it might be a little slippery going back up.
- There are rubbish skips out there and please use these to clean up around your floats. All hay and manure must be gone.

At the Show

- The Livestock Office is situated at the end of the warm-up arena.
- Back numbers are allocated and collected from here, there is no deposit, however we do ask that you return them either to the office or pop them in the bin at the warm up entrance.
- Catalogues and class changes are all best collected and done as soon as possible to avoid congestion in the office.
- Class changes cost \$2.00 per change so have this on hand.
- You are not permitted to use the Main Arena at all for warm up for familiarisation prior to the show. The Hunter Steward may allow the Novice Hacks & Ponies in on Friday morning however.
- The Hunt Ring will be available for warm up, one end for horses and the other for ponies. Please respect other people's space. We ask that you leave this arena clean of manure also.
- There is a gate system leading from the warm up arena to the competition area, this is for everyone's safety. Please don't crowd the entrance way and give the gate people enough time to clear the public. They are doing their best and do understand that horses don't always like to stand quietly.
- Classes are run as close as possible to time, if you are competing on one class and have a horse in another the gate keepers will do their best to accommodate you but if you have to make a choice please accept that.
- There will be someone keeping an eye out of behaviour in and around the grounds, and any inappropriate handling and riding of horses will be actioned.
- We are very fortunate with our very generous sponsors and in return we ask that you show your appreciation by participating in the Grand Parade. We have done our very best to make this as safe as possible. The Pipe Band plays at the beginning but we stop them before the horses enter the ring. We have a person at the exit gate and can get you out quickly if a problem develops. Prior to the Grand Parade we give out tickets, this is for a draw of up to 12 great prizes as our way of saying thank you for taking the time to parade.
- All riders must carry their height certificates if you are competing in RAS classes
- All helmets must have a red sticker on.
- NO one else apart from the competitor whilst riding is permitted in to the Arenas. Please don't be offended if you are asked to leave.

Warm-up arenas

- The warm up jumps are flagged for your safety. You must approach and jump the jump with the Red flag on your right. At NO time must it be taken the other way.
- Please have someone to help you out there, if you drop a rail it is your duty to pick it up.
- Be considerate as at any one time there are ponies and hacks jumping. There are two warm up jumps, enough for different heights.
- If you need to lunge try to do this when the arena is not too busy, it is potentially a very dangerous situation and best done while things are quiet.
- This is a very busy place so just show patience and consideration.

Handy Hints

- Wanaka is getting very busy and our grounds are in the middle of town, bear this in mind to your arrival time.
- The supermarket is close but again very busy.
- We have a McKeowns Fuel station on the outskirts on Ballentyne Road – much cheaper.
- There is no saddlery in Wanaka and not always is there one in the Trades so please ensure that you have those supplies on hand.
- Horse feed – there is a hay merchant up here and they will have clean Timothy and will deliver. Sandy Urquhart 027 322 5051
- Farrier will be on the grounds late Thursday afternoon till Saturday afternoon.
- There are two wash bays on concrete at the grounds.
- **NO** dogs unless they are Jack Russell's and entered in the JR Race and they must be on a lead the whole time.
- There is to be no horses going down to the lake leading up to and during the show. You can however go down there Sunday morning at your own risk. This is a Show H&S policy as we have had too many horses galloping up from the lake rider less. There are holes in the bottom and this trips the horses up.
- If you have been fortunate enough to have done well at the show please drop the sponsors a letter or e-mail and say thanks. They like to be appreciated too. The addresses will be in the catalogue.
- Ensure that your helmets have the red stickers on. We are able to check and sticker at the show but it is so much less stressful if all this is done prior to the show. Local pony clubs and at some measuring days will check and sticker them.

Issues

- If you feel that you have an issue with anything we encourage you to come to the Chief Steward of the arena/ring that you were competing in and address it directly and not take it out on Social Media so that it gets all blown out of proportion.
- If it is a protest then that must be lodged within 30 minutes of the problem and accompanied with \$50.

A full set of the rules is available in the front of the schedule, on the website and on Main Events.

We hope that this will help you enjoy your time with us at the show and we always welcome your feedback.

The Equestrian Committee.

The following notice will appear on the Main-events on-line entering. Please make yourselves familiar with it and fully understand its importance.

RAS DECLARATION

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This is a legal document. The owner/parent/guardian signing or authorising the event must be over 16 years of age. The attention of exhibitors is particularly drawn to the conditions relating to the misuse of substances, and the intention of the RAS to undertake testing for forbidden substances.

DECLARATION: The submission of my entries and/or participation in the competitions, either by written or by electronic means, denotes that I have read and accepted the RAS and Host Association Rules & Regulations and the Association's conditions of entry. This also indemnifies the Host Association under the provisions of Health & Safety in Employment Act 1992 and any amendments.

#### ESNZ DECLARATION

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I am the Exhibitor and/or competitor of the horse/pony stated on this form at the above event. I understand that, the Organising Committee of the above Event nor Equestrian Sports New Zealand Inc. nor any agent, employee or representative of those bodies, accepts any liability for any accident, loss, damage, injury or illness to horse/pony owners, riders, spectators, land, vehicles, their contents and accessories or any other personal property whether caused by their negligence, breach of contract or in anyway whatsoever.

I am the owner of his/her Authorised Agent and have been authorised by the owner to make this entry. The submission of my entries and/or participation in the competitions, either by written or by electronic means, denotes that I have read and will abide by the Rules and Regulations of Equestrian Sports New Zealand and that I and my horse/pony(s) are eligible for any class we are competing in. I consent in terms of the Privacy Act 1993 to the information on this form being used by the Organising Committee, by the New Zealand Equestrian Federation and by Main-Events for all purposes connected with the administration and promotion of equestrian sport in New Zealand.

MEDIA

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By entering or attending this competition, you accept that you may appear within differing media streams that are on location covering the event. Your behaviour at the event and within the competition arena is at your discretion and is your responsibility. Please note that there will be live streaming at the event therefore the camera may be on throughout the day.

#### HEALTH & SAFETY

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I declare that:

1. My accepted entry into the Event will not be transferred to another entrant.
2. In the event of any 'act of God' conditions causing a cancellation of the Event, I agree that my total entry fee is not transferable or refundable.
3. I and any horses or ponies I am riding are in an appropriate physical condition to participate in the Event, given the known parameters of the Event (such as the length, time, physical demands and environmental context).
4. I have taken medical advice on any pre-existing medical conditions, and confirm that it is medically safe for me to participate in the Event.
5. I acknowledge that there are risks involved in the Event. I fully realise the dangers of participating in the Event, and fully assume the risks associated with my participation and my wellbeing and safety during and after the Event. I understand and acknowledge that the Event organisers (including all officials and event volunteers) provide no warranties, regarding my wellbeing and safety.
6. I understand and agree that situations may arise during the Event, which may be beyond the immediate control of the Event organisers (including all officials and event volunteers).
7. I will participate in the Event, in a manner that does not endanger either me or others.
8. I agree that to the extent permissible by law, the Event organisers (including all officials and event volunteers), the sponsors and other parties associated with the Event, have no liability to me whatsoever for any direct or indirect loss, (including, but not limited to injury or death) sustained by me during or in any way related to my participation in the Event.
9. I authorise the use of my name, voice, picture and information on this entry form in any broadcast, telecast, promotion, advertising, and in any other way, without payment to me or any other form of compensation.
10. I agree to comply with the rules, and regulations pertaining to the Event.
11. I agree to follow all reasonable safety instructions provided to me by the Event organisers, (including all officials and event volunteers) before, during and after the Event.
12. I consent to receiving medical treatment in the event of illness or injuries suffered during or immediately after the Event.